



### Particular of Applicant

Name of Organization<sup>1</sup> : \_\_\_\_\_

Type :  School  Religious Group  NGO  Business  Governmental Department  Family  Others: \_\_\_\_\_

Name of Representative<sup>2</sup> : \_\_\_\_\_ Mr /Ms

Address : \_\_\_\_\_

Office Tel : \_\_\_\_\_ Contact no. : \_\_\_\_\_ FAX no. : \_\_\_\_\_

Email : \_\_\_\_\_ Booking Purpose(s) : \_\_\_\_\_

No. of Campers : \_\_\_\_\_ (M) (F) Total : \_\_\_\_\_

### Intended Camping Date

Residential camp  Organizational Booking

1st choice : \_\_\_\_\_ (Y) (M) (D)(3P.M.) To \_\_\_\_\_ (Y) (M) (D)(12:00noon)

Individual Booking

2nd choice : \_\_\_\_\_ (Y) (M) (D)(3P.M.) To \_\_\_\_\_ (Y) (M) (D)(12:00noon)

Rooms Organizational Booking: Min. Dormitory Booking: 2nos x 8-person dormitory Individual Booking: Min. Dormitory Booking: 2no. x 4-person dormitory	Camp Fee		Night(s)	No. of Room	Remarks
	Special Rate <sup>3</sup>	Full Rate			
<input type="checkbox"/> 8-person Dormitory (Max: 20 nos.)	\$840/night	\$1,080/ night			Air-conditioning throughout the year
<input type="checkbox"/> 4-person Dormitory (Max: 4 nos.)	\$520/ night	\$670/ night			
<input type="checkbox"/> 2-person Dormitory (Max: 2 nos.)	\$340/ night	\$440/ night			
<input type="checkbox"/> Full Camp Booking -Activity room is NOT included	\$25,860/ night	\$33,000/ night			Exclude other camp booking Max. Capacity is 180 campers \$100/camper/night will be charged if over 180 campers
<input type="checkbox"/> Day Camp (10:00-16:00) \$35/camper	Intended Date: _____ (Y) (M) (D)		No. of Campers : _____		
<input type="checkbox"/> Tent Camp <sup>6</sup> \$50/camper/night (Special Rate) \$80/camper/night (Full Rate)	Intended Date: _____ (Y) (M) to _____ (D)		No. of Campers : _____		
<input type="checkbox"/> Evening Camp (16:00-22:00) \$35/camper	Intended Date: _____ (Y) (M) (D)		No. of Campers : _____		

Activity Arrangement (Submit venue/activities application form on time)		Meal Arrangement (Submit meal application form on time)	
<input type="checkbox"/> Self-organized	Please submit the venue application form	<input type="checkbox"/> Organization Booking	Required to book meal service provided by camp. Apply for booking exemption of specific meal due to special reasons and get approval from camp
<input type="checkbox"/> Join activity	Organization Booking/Family Booking: Please submit activities application form.	<input type="checkbox"/> Family Booking	<input type="checkbox"/> Book meal service provided camp <input type="checkbox"/> Eating Out

### Notes and Declarations

- 【Note】** 1. Name of organization will be the recipient of the confirmation letter and the receipt. 2. Representative must be above 18 and stay for the camp period. 3. Special rate offers to school, NGO, religious group, charity, uniform group, governmental department, and organization which is exempted from tax under section 88 of the Inland Revenue Ordinance. 4. Tent camp/ Day camp/ Evening camp on top of residential camp should be applied together with the same form. 5. All rates and charges are subject to change without prior notice. 6. Tents and other utensils are not included. Tent rental is an optional: \$160/tent/night. 7. Minimum booking of Day camp or Evening camp is 20 campers. 8. Minimum booking of Tent camp is 8 campers. 9. For the camp booking without 1 month in prior, please submit meal, venue or activities application form together with the camp application form. Meal, venue or activity may not be arranged for late application. 10. No baggage storage provided. Contact the camp in advance for special reason, \$50/hr storage fee will be charged. 11. Once the application is confirmed by the camp, no further amendment can be made or price deduction due to the number of camper reduced. The organization is still required to settle the payment accordingly.
- 【Privacy Policy】** Hong Kong Playground Association undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance. The personal data collected include name, telephone number, and fax number, email, mailing addresses etc. Hong Kong Playground Association will use the above data for booking, communication, organizing related activities and direct marketing.
- I reject to receive information from Hong Kong Playground Association
- 【Declaration】** By my signature, I acknowledge that I have read, understand, and agree to the Booking Notices and Camp Rules and accept all items mentioned. I declare that the aforementioned information is correct and make sure all participants to follow the camp rules. During the camp period, I and my representing organization will responsible to any accident and lost if violation of rules happens. I agree to share public facilities with others except full camp booking. I agree to bind by the above terms and conditions.

Signature \_\_\_\_\_ Stamp \_\_\_\_\_ Date \_\_\_\_\_

\*complete the form and email to [camp@hkpa.hk](mailto:camp@hkpa.hk) or fax to 2984 7886 or post to camp office (30 Tung Wan Tau, Mui Wo, Lantau Island)

Official Only

(Revised in March 2022)

Accepted · Booking No. : \_\_\_\_\_ Staff : \_\_\_\_\_ Date : \_\_\_\_\_



## Particular of Applicant

Name of Organization : \_\_\_\_\_  
 Camp Period : \_\_\_\_\_ Telephone : \_\_\_\_\_  
 Name of Representative : \_\_\_\_\_ Email : \_\_\_\_\_  
 No. of Campers having meal: \_\_\_\_\_

## Meal Application

Date	Breakfast (\$270/table) (\$135/half table)	Lunch (\$405/table) (\$203/half table)	Dinner	
			Dinner (\$405/table) (\$203/half table)	BBQ (\$1100/8 ppl) (\$650/4 ppl)
/ / ( )	Table	Table	Table	ppl
/ / ( )	Table	Table	Table	ppl
/ / ( )	Table	Table	Table	ppl
/ / ( )	Table	Table	Table	ppl
/ / ( )	Table	Table	Table	ppl

- Remark :
- Meal is delivered in set-menu format. Maximum capacity of each table is 8 campers. Adequate distance is kept between tables
  - Meal time: Breakfast 08:15- 09:00; Lunch 12:15- 13:00; Dinner 18:00-18:45; BBQ 18:30-21:30
  - The meal application or amendment should be submitted 1 month in advance. Late submission may not be accepted
  - Net burning furnace is used and maximum 12 persons for each BBQ grill. Minimum order is for 8 persons and maximum capacity is 48 persons. Outside food is not allowed.
  - Once the meal application is confirmed by the camp, no further amendment can be made or price deduction due to the number of camper reduced. The organization is still required to settle the payment accordingly.

## Venue Application

Venue	Fee (per hour)	Fee with air- conditioning (per hour)	Projector Rental Fee (per hour)	Electric Keyboard / Portable PA System (per hour)
A. Multi-propose Hall (Max Cap: 300)	\$225	\$450	\$120	\$50
B. Conference Room (Max Cap: 150)	\$140	\$280	\$70	
C. Upper Block Activity Room (Max Cap: 90)	\$100	\$200	\$70	
D. Activity Room 1 (Max Cap: 25)	\$50	\$100	\$70	
Date	Time Slot	Venue	Air-Conditioning	Other Equipment
/ / ( )			Yes / No	<input type="checkbox"/> Projector <input type="checkbox"/> Keyboard <input type="checkbox"/> PA system
/ / ( )			Yes / No	<input type="checkbox"/> Projector <input type="checkbox"/> Keyboard <input type="checkbox"/> PA system
/ / ( )			Yes / No	<input type="checkbox"/> Projector <input type="checkbox"/> Keyboard <input type="checkbox"/> PA system
/ / ( )			Yes / No	<input type="checkbox"/> Projector <input type="checkbox"/> Keyboard <input type="checkbox"/> PA system
/ / ( )			Yes / No	<input type="checkbox"/> Projector <input type="checkbox"/> Keyboard <input type="checkbox"/> PA system
/ / ( )			Yes / No	<input type="checkbox"/> Projector <input type="checkbox"/> Keyboard <input type="checkbox"/> PA system

- Remarks :
- Venue available booking time slot is 0900-2200. Any amendment of booking timeslot should obtain the approval from the camp staff in advance.
  - Chairs and sound system are equipped in all indoor venues.
  - No computer rental service. Camper should bring their own computer if necessary.
  - Please take good care of the facilities in all venues. Campers are responsible for cleaning up the venue after used. Compensation will be given if the facility is damaged, destroyed or stolen.
  - A charge will be made for the booked venue returned late.
  - Please submit the activity details if organization would like to book any outdoor venue e.g. basketball court
  - All the arrangements and usages should be bound by the "Camp Rules"
  - The camp reverses the right to allocate room to organization according to nature of activity, number of campers. (First priority will be given to the organization has 120 campers or above to use the multipurpose hall)
  - The camp reserves the right of final decision, including termination of any activity or meeting is not properly conducted
  - Once the venue application is confirmed by the camp, no further amendment can be made. The organization is still required to settle the payment accordingly.

Signature

Stamp

Date



**Particular of Applicant**

Name of Organization: \_\_\_\_\_

Camp Period: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Item	Fee / Section	Duration / Section	Capacity / Section	Date	Time	Section	Actual Participant
Archery Fun	\$660	1 hr	12 ppl	/ /			
Dodge Ball	\$500	1 hr	20 ppl	/ /			
Floor Curling	\$500	1 hr	12 ppl	/ /			
Dodgebee	\$500	1 hr	20 ppl	/ /			
Mölkky	\$400	1 hr	12 ppl	/ /			
Cornhole	\$400	1 hr	8 ppl	/ /			
Yukigassen	\$560	1 hr	16 ppl	/ /			
Flyball	\$400	1 hr	12 ppl	/ /			
Kubb	\$400	1 hr	12 ppl	/ /			
Terrarium	\$250/set	1 hr	≥ 2 sets	/ /			
DIY Solar Windmill Workshop	\$800	1 hr	12 ppl	/ /			
String Art	\$130/set	1.5 hrs	≥ 8 sets	/ /			
Bamboo Rafting	\$1,000	2 hrs	10 ppl	/ /			
Catapult	\$800	2 hrs	10 ppl	/ /			
#Canoe Certificate Course	\$2,400	1 Day	8 ppl/6ppl	/ /			
Canoe Fun Day	\$1,200	2.5 hrs	8 ppl	/ /			
~Canoe Rental	Single \$160/each Double \$250/each	10:00-16:00	N/A	/ /	No. of Kayak:		
Stand Up Paddle Certificate Course	\$2,440	1 Day	8 ppl/6ppl	/ /			
Stand Up Paddle Fun Day	\$1,400	2.5 hrs	8 ppl	/ /			
Board Rowing Fun Day	\$1,200	2.5 hrs	4 ppl	/ /			
Low Event Games	\$800	1 hr	16 ppl	/ /			
Virtual Races	\$400	1 hr	8ppl	/ /			
Adventure Tower - Jungle King	\$1,000	1 hr	16 ppl	/ /			
Adventure Tower - Mountain Hero	\$1,200/\$2,400	1 hr / 2 hrs	8 ppl/24ppl	/ /			
Adventure Tower - SkyWalker	\$2,400	2 hrs	24 ppl	/ /			

#Certificate fee is excluded. Additional charge should be paid for the certificate

~A qualified canoe instructor should be accompanied and complied with Hong Kong Canoe Union recommended instructor to participant ratio. An instructor documentary proof should be submitted for rental application

- Instructor, venue and equipment are included in some activities. Debriefing is excluded.
- If the number of participants exceeds the capacity of each section, an additional section should be applied.
- The activity fee is subject to change. Please check the updated fee with the camp staff.
- Please submit this form 1 month in advance for the application of any activity. Late application may not be accepted.
- Health declaration form should be signed by the participants before participation. Person is not allowed to participate the activity if he/she is not feeling well.
- The Camp reserves the right to determine or change the activity venue according to an actual situation.
- Participants for water sports, Bamboo Rafting or Catapult must prepare and wear toe and heel covered shoes.
- If the outdoor activities cannot be started due to bad weather, the organization can apply for 50% refund of the affected activity fee.
- If the conducting activity is interrupted by bad weather, the activity will be terminated or changed to another activity under mutual agree. Under this condition, the activity fee or the difference will not be refunded.
- Under normal circumstances, the fee paid will not be refunded for any cancellation. Once the activity application is confirmed by the camp, no further amendment can be made or price deduction due to the number of camper reduced. The organization is still required to settle the payment accordingly.

Signature

Stamp

Date